

REVISED GUIDELINES FOR FAMILIES USING HUYTON WITH ROBY CHILD CONTACT CENTRE

These guidelines have been prepared to keep us all safe as we open the Centre in the light of COVID-19. There are changes from the way we have been operating in the past and we are aware that you might find some of the changes hard. Safety continues to be our overriding aim. **Hopefully, in time, many of the restrictions will be able to be relaxed.**

Please do not attend if you are showing any symptoms of COVID-19. The main symptoms being : a high temperature, a new, continuous cough and a loss or change to your sense of smell or taste; in addition, if your child is showing symptoms of stomach cramps and/or diarrhoea and/vomiting. Also, if anyone in your household has such symptoms or is diagnosed as having the virus, please inform the Centre immediately.

- We rely on you to inform us of any special risks that you or your children have that we should be aware of.
- We will take the temperature of everyone attending before they come into the premises.
- Please wash or sanitise your hands on entering the premises.
- Attendance at the Contact Centre is voluntary – however, where there is a court order in place, parents are reminded that unless they have written medical evidence that advises against attend the Centre due to Covid-19 issues, they are obliged to attend as directed by the court order.
- Contact is usually 2 hours, though we may have to restrict it to 1 hour on occasions.
- Please do not attend the Centre too early as there will be nowhere for you to wait.
- We will only take 3 families at any one time. To accommodate everyone we will be opening every week – but you will only be able to come on the Saturday allocated to you.
- **Please don't bring anyone else with you whilst the Covic-19 restrictions are in place.**

- Each contact group will come into the building at a separate entrance – you will be met at the gate and shown where to go.
- **Children and contact parents will need to stay in their allocated space, except when you need to use the toilets. Please keep socially distant from other people using the Centre.**
- If you wish to use the toilet please ask a volunteer who will show you which toilet to use. Toilets will be cleaned after each use.
- If weather permits, each contact will have a separate outdoor space that they can use and we would recommend you use it as the risk of infection is minimized outside.
- We will keep the building well ventilated with as many windows open as is practical.
- We will not be selling snacks but will be serving tea and coffee. You are welcome to bring your own snacks for yourself and your child/children.
- **Volunteers will be wearing masks/face coverings, for your protection. We request families do the same.** We will supply you with a mask or visor if you don't have one. Children will not be expected to wear face coverings.
- If you can bring your own toys to play with that would be best. However, we will put out a small selection for each contact group on request. These mustn't be shared with others. They will be cleaned thoroughly before and after use.
- We request that the resident parent doesn't wait on the premises. If you cannot make other arrangements, you will be shown where to sit. **You must not move about the building and your child/children will not be allowed to come and find you, so please explain that you them.**
- The staff on duty have volunteered to attend . Please keep socially distant from them as much as possible.
- If there is a need to 'track and trace' any individual attending due to Covid-19 concerns, parents will be informed immediately.
- If you have any further questions or concerns, please contact the Coordinator.
- By attending the Centre, you are agreeing to these rules which we have drawn up to minimize the risk and keep everyone safe.
- These guidelines will be reviewed regularly.